

STEP 1:

You can Register a new account, or Login to your account using your credentials. If your password is not working you can request a new one. Be sure to check your spam box for email.

[WAYS TO GIVE](#)[WHO WE ARE](#)[EDUCATION](#)[CLEANUPS](#)[VISIT THE FARM](#)[RESOURCES](#)[CONTACT](#)

How to Organize & Lead Your Cleanup Event

It's time to take action for clean land, safe water and healthy lives.

[SITE LEADER LOGIN](#)[REGISTER ACCOUNT](#)[MAP](#)

Username or Email Address

Password



☐ Remember Me

[Log In](#)

[Register](#) | [Lost your password?](#)

[← Go to Alice Ferguson Foundation](#)

STEP 2:

Once logged in you will be welcomed to your account. From here you can go to two areas':

- 1) Cleanup Resources
- 2) Events

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Welcome

Thanks for joining us our Cleanup Network! The Potomac River Watershed Cleanup began when environmental educators at the Alice Ferguson Foundation put their mission into action and started a shoreline cleanup along the Potomac River in 1989. Your support helps to create clean, functional and beautiful waterways and communities. Below is all the information you need to create an excellent cleanup, we look forward to working with you!

Event approval may take up to 24 hours.

[Cleanup Resources](#)

My Events

[ADD NEW](#)

STEP 3:

To add an event, click on "ADD NEW". This will bring you to the events detail page where you can fill in all the information about your event.

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Add New Trash Free Potomac Network

[VIEW YOUR SUBMITTED EVENTS](#)

EVENT TITLE: *(required)*

EVENT DESCRIPTION: *(required)*

Once you have filled out all the details of your events you can submit your events.

NOTE: it may take 24 - 48hrs for your event to be posted live

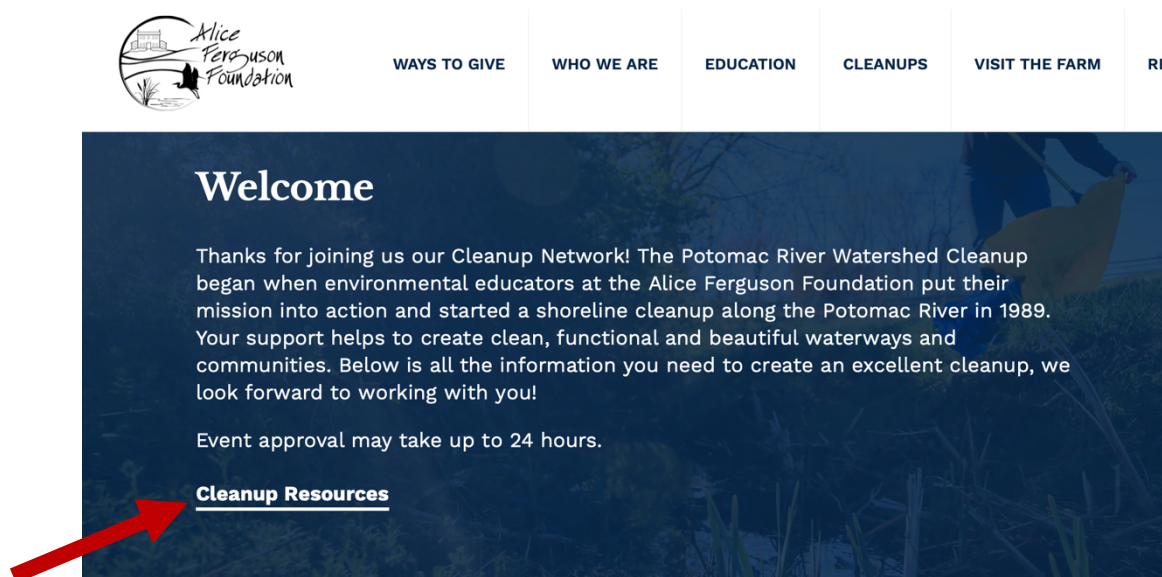
EVENT WEBSITE	
External Link:	<input type="text" value="Enter URL for event information"/>



Don't worry if you need to change a detail of the event! You can edit events from your login under: MY EVENTS

STEP 4:

Once your event is posted (under FIND A CLEANUP on the main website) you can go to "Cleanup Resource" for everything you may need for your event.



STEP 5:

Cleanup Resources has links to important information, online and in print form.

The screenshot shows the Alice Ferguson Foundation website's navigation bar with links: WAYS TO GIVE, WHO WE ARE, EDUCATION, CLEANUPS, and VISIT THE FARM. The main heading is "Cleanup Resources". Below it is a section titled "Site Leaders" with the subtext "Printable forms:". A list of links is provided: Volunteer Certification of Appreciation, Site Leader Manual – Spanish Version, Cleanup Datasheet, and Printable Waiver QR code. To the right of the list are three stacked buttons: SITE LEADER MANUAL, VOLUNTEER WAIVER, and CLEANUP DATASHEET SUBMISSION. Red arrows point from text boxes to specific links and buttons. One box explains that the Volunteer Waiver link leads to a mandatory form for all volunteers. Another box states that the Cleanup Datasheet Submission button is where data is uploaded. A third box notes that the Cleanup Datasheet link provides a printable version for sites. A fourth box explains that the Printable Waiver QR code can be brought to events for easy access.

Cleanup Resources

Site Leaders

Printable forms:

- [Volunteer Certification of Appreciation](#)
- [Site Leader Manual – Spanish Version](#)
- [Cleanup Datasheet](#)
- [Printable Waiver QR code](#)

SITE LEADER MANUAL

VOLUNTEER WAIVER

CLEANUP DATASHEET SUBMISSION

This link brings volunteers to the Waiver. ALL volunteers must fill this out before cleanup.

Cleanup Datasheet here is the printable version to bring to sites.

This is a QR code you can bring to events so volunteers can easy access the Waiver.

Cleanup Datasheet Submission is where you go to upload cleanup data. You will get a copy of these results after you submit them.

STEP 6:

Explore! You have added and will continue to add resources for our site leaders.

Any Questions? Email: potomaccleanup@fergusonfoundation.org